Hazleton Area School District Implementation Calendar 2011-2012

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Planning Phase	Date(s)	People/ Locations	Completed
Implementation Planning/Calendar Preparation	July 20, 2011	Central Office Team/ Building/Time/Scholastic Team	
Determine number of Schools, Classrooms, Teachers	July	Central Office	
Schedule Trainings	July	Central Office	
Conduct Technology Audits	July	District Technicians/Scholastic team	
Secure or schedule appropriate hardware, technology needs, and materials	July - August	Facilities & District Technicians	
List of Schools and Addresses for Shipping	July	Central Office	
Ship *READ 180* Materials	July	Scholastic	
Confirm master schedule for *READ 180*	July	Central Office and Principals	
Select *READ 180* teachers	July-August	Principals	
Start-Up Phase	**Date(s)**	**People/ Locations**	**Completed**
Leadership Meeting: Data Gains Analysis (End-of-Year 2010-2011)	June 21, 2011	Central Office Team/ Building/Time/Scholastic Team	X
Install v.2.0	July	District Technicians	
Teacher Implementation Read 180 Training (1 day)	Aug 22. 2011	Heights Terracel/8 – 3 pm/Rich Kline	
Teacher Implementation Read 180 Upgrade NG Training (1 day)	Aug 22, 2011	Heights Terrace/8-3 pm/Denice Rodaniche	
Teacher Implementation System 44 Training (1 day)	Done on-site TBD	1 Teacher to be trained internally by other staff member	
Unpack NG *READ 180 /System 44* at new schools	August	Teachers	
Setup NG *READ 180/System 44* Classrooms	August	Teachers	
In-Classroom Phase: Q1	**Date(s)**	**People/ Locations**	**Completed**
SRI #1 Test Window (placement; for System 44 students, the **SRI** is Optional, especially for pre- and beginning decoders)	Sept. 6-13, 2011	All Buildings	
System 44 **SPI** #1 (placement)	Sept. 6-13, 2011	System 44 classrooms	
Teachers: Set up SRI debriefings with students (ASAP)	Sept. 13-20, 2011	All classrooms	
Read 180 Day 2 training	October 12, 2011	Admin Building/8-3/Rich Kline	
System 44 Day 2 training	Done on-site TBD	1 Teacher to be seen by Denice Rodaniche on coaching visit	
Leadership Training (SAM review and reports; progress monitoring resources; coaching protocols)	TBD on coaching day in Oct or Nov.	Central Office Team/ Building/Time/Scholastic Team	

Denice Rodaniche, *Scholastic* Implementation Manager, East

	Date(s)	People/Locations	Completed
In-Classroom Support Visits (Round 1 of 5)	Oct 17-20	Teachers TBD/Consultant	
Cadre Meeting (Elementary - Read 180 focus)	Oct 18th or 19th	Read 180 classroom TBD; 4:00 – 5:00p.m.	
Quarterly Data Checkpoint	End of 1st Quarter – Nov. 1st, 2011	***Teachers (R180 & S44) submit selected reports to Principal**	
In-Classroom Phase: Q2	**Date(s)**	**People/ Locations**	**Completed**
SRI #2 Test Window (To check level accuracy; for System 44 students, the **SRI** is optional, especially for pre- and beginning decoders)	Nov 2 – 9, 2011	All Buildings	
Teachers: Set up SRI debriefings with students (ASAP)	Nov. 9-16th, 2011	All classrooms	
In Classroom Support Visits (Round 2 of 5) Teacher Support Day	Nov. 14-16, 2011 Dec. 9th	Teachers TBD/Rich and Denice 8- 1 pm /Site TBD	
Cadre meeting (Secondary- Read 180- focus)	Nov. 14th	Secondary Teachers/9th grade /R180classroom/3:00 -4:00/Consultant	
Implementation Review Meeting / status check (conference call option)	End of November	Central Office Team/ Building/Time/Scholastic Team	
Quarterly Data Checkpoint	End of 1st Semester – January 19th	***R180 & S44 teachers submit selected reports to Principal**	
In-Classroom Phase: Q3	**Date(s)**	**People/ Locations**	**Completed**
SRI #3 Test Window (progress monitoring)	Jan 23-27, 2012	All Buildings	
System 44 **SPI** #2 (progress monitoring; **SRI is Optional**, especially for pre- and beginning decoders; teacher discretion)	Jan 23 – 27, 2012	System 44 classrooms	
Teachers: Set up SRI debriefings with students (ASAP)	Jan 30th – Feb. 3rd, 2012	All classrooms	
In Classroom Support Visits (Round 3 of 5)	Feb. 13-16, 2012	Teachers TBD/ Consultant	
Cadre meeting - focus: _____	Feb. 14th	School/Time/Consultant	
Read 180-System 44 Data Export to Scholastic NY Office	Early February	District POR/Scholastic NY Team	
Leadership Meeting: Mid-Year Data Gains Analysis (two-three weeks after export)	Late February – Date TBD	Central Office Team/ Building/Time/Scholastic Team	
Submit application(s) to Summer Institute (Optional)	Jan-June	(Usually announced by January)	
Quarterly Data Checkpoint	End of 3rd quarter – March 23rd, 2012	***R180 & S44 teachers submit selected reports to Principal**	
SRI #4 Test Window (optional; progress monitoring; for System 44 students, this is also OPTIONAL)	Mar 26- 30, 2012	All Buildings	
Teachers: Set up SRI/SPI debriefings with students (ASAP	April 2-4, 2012		
In-Classroom Phase: Q4	**Date(s)**	**People/ Locations**	**Completed**
[NOTE: PSSA March 13th -April 18th]			
In Classroom Support Visits (Round 4 of 5)	April 30 – May 3,, 2012	Teachers TBD/Consultant	
Cadre meeting (celebration!)	May 1st, 2012	Teachers/Read 180 room/TBD All classrooms	
SRI #5Test Window (progress monitoring)	May 14 – 18, 2012	All Buildings	

System 44 **SPI** #3 Test Window (progress monitoring; **by this point most S44 students should be ready for the SRI;** teacher discretion)	May 14 – 18, 2012	All System 44 Classrooms	
Export and Aggregate Data to Scholastic NY Office	Late May	District Tech/Scholastic NY Team	
Submit application(s) to Summer Institute (Optional)	Jan-June	(Usually announced by January)	
Results Phase	**Date(s)**		**Completed**
End-of-Year Data Checkpoint: Summative Presentation	Mid – June 2012 - TBD	District OfficeTeam/ School/Time/Scholastic Team	
Pack & secure *READ 180* materials	June 2012	Teachers	
Reorder missing/damaged/new materials	June 2012	*READ 180* Coordinator	
Implementation Planning Meeting 2012-2013	June 2012	District OfficeTeam/ School/Time/Scholastic Team	

* Quarterly Data CheckPoint and Reporting (for school and classroom data binders):

[For NG the following reports will need to be edited...]

[Note: See the resource handout - SAM Reports for Data Notebooks.]

November, 2011 – Progress Monitoring
- **Read 180 teachers: R180 Reading Progress Reports (PARG p. 82)**
  Reading Counts Books Read Report (PARG p. 150)
- **System 44: S44 Reading Progress Report (SARG p. 70-71)**

January ___, 2012 – Progress Monitoring & Driving Instruction
- **Read 180 teachers: SRI Growth Report (PARG p.126)**
  R180 Reading Progress Report (PARG p.82)
  R180 Reading Counts Books Read Report (PARG p. 150)
  R180 Comprehension Skills Grouping Report (PARG p. 76)
  R180 rSkills Summary Skills Report (PARG p.176)
- **System 44 teachers: SPI Summary Progress Report (under SPI Heading in SAM reports tab)**
  S44 Reading Progress Report (under System 44 Heading in SAM reports tab; SARG p.70)

March ___, 2010 – Progress Monitoring & Driving Instruction
- **Read 180 teachers: R180 Reading Progress Report**
  R180 Reading Counts Books Read Report
  R180 Comprehension Skills Grouping Report
  R180 rSkills Summary Skills Report (PARG p. 176)
- **System 44 teachers: SPI Summary Progress Report**
  S44 Reading Progress Report
  S44 Differentiated Instruction Report (under System 44 Heading in SAM reports tab SARG p.74)